



State of California

Employment Training Panel

Arnold Schwarzenegger, Governor

March 8, 2010

Rick Campbell, Owner
Battery Systems, Inc.
12322 Monarch Street
Garden Grove, CA 92841

Dear Mr. Campbell:

RE: FINAL MONITORING VISIT REPORT for Battery Systems, Inc. – ET09-0202

Date of the Visit:	03/03/10
Beginning/Ending Time:	11:30 a.m. – 1:00 p.m.
Date of Last Visit:	08/20/09
Visit Location:	Garden Grove
Persons in Attendance:	Kerry Cashman, Administrative Assistant, Battery Systems, Inc. Elsa Wadzinski, Contract Analyst. ETP
Action Required:	No

Term of Agreement:	08/01/08 – 07/31/10	Agreement Amount:	\$74,700
Training Start Date:	10/14/08	No. to Retain:	166
Date Training must be Completed:	04/30/10	Range of Hours:	24-40
Type of Trainee:	Retrainee	Weighted:	30

SUMMARY OF ACTION REQUIRED FROM THIS VISIT:

No

SACRAMENTO CENTRAL OFFICE
1100 J Street, 4th Floor
SACRAMENTO, CA 95814
(916) 327-5640

N. HOLLYWOOD REGIONAL OFFICE
4640 Lankershim Blvd., Suite 311
NORTH HOLLYWOOD, CA 91602
(818) 755-1313

S.F. BAY AREA REGIONAL OFFICE
1065 East Hillsdale Blvd, Suite 415
FOSTER CITY, CA 94404
(650) 655-6930

SAN DIEGO REGIONAL OFFICE
5353 Mission Center Road, Suite 110
SAN DIEGO, CA 92108
(619) 686-1920

CONTRACT TERMINATION REQUEST:

During this meeting the Contractor's representative, Kerry Cashman, advised the Analyst that ETP training got off to a slow start. She indicated that this was due to several reasons: including an increase in business demand in the company's green technology sector, a recent reorganization in the training department, as well as the company relocating from Rancho Dominguez to Garden Grove. Project staff indicated that all these occurrences led to the ETP training plan being set aside. She stated that they have determined that they can not currently fulfill the terms and conditions of the ETP Agreement, and are requesting to terminate the contract due to the company's green technology business leading to rapid business expansion, which is its current focus.

Ms. Wadzinski discussed possible options, to assist you in continuing with your current Agreement; including a possible revision of the Agreement term date to allow more time to train as it appears that you still have the intention to provide training, but it was determined that even with this revision, you are unsure that you would be able to complete ETP training at this time.

In order to process your Contract Termination request, the Analyst advised you to submit a letter to ETP's Executive Director, Brian McMahon, advising him of your request, and the reasons surrounding the request. The letter should be submitted to Mr. McMahon via ETP's central office, located at 1100 J Street, 4th Floor, Sacramento, CA 95814.

In closing, the Analyst queried if there was anything ETP could do to assist them in moving forward with this Agreement, and project staff responded that Battery Systems would be interested in returning to ETP in the future, if timing would allow for them to provide the training as proposed in the Agreement, and if ETP funds become available.

PROJECT STATUS PROVIDED BY THE CONTRACTOR:

Job Number	Number Started Training	Number Enrolled in Training	Number of Trainees Dropped (following enrollment)	Number of Trainees Completed Minimum Hours	Number of Trainees Completed all Training	Number of Trainees Completed Retention
1	24	170	20	0	0	0

Project staff reported that they have enrolled 170 trainees and dropped 20, which corresponds with the information on the ETP Contract Status Report. Ms. Cashman also stated that you have not submitted any invoices for ETP funding.

If you have any questions or comments regarding this report, please contact Elsa Wadzinski at (818) 755-3634 or by email at ewadzinski@etp.ca.gov within ten (10) working days from the receipt of this report.

Sincerely,

Signature on file

Wally Aguilar, Program Manager
North Hollywood Regional Office

Signature on file

Elsa Wadzinski, Contract Analyst
North Hollywood Regional Office

cc: Kerry Cashman, Administrative Assistant (via E-mail)
Battery Systems, Inc.

Brian McMahon, Executive Director, ETP (via E-mail)
David Guzman, Chief, Audits & Program Operations Division, ETP (via E-mail)
Kulbir Mayall, Fiscal Manager, ETP (via E-mail)
Master File
Project File

Date report mailed to Contractor 3/10/10